



## 2022 / FOOD & BEVERAGE STALLS APPLICATION INFORMATION



### We invite you to apply for a Food or Beverage Stall at Warbirds Over Wanaka International Airshow 2022

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Warbirds Over Wanaka 2022 is the 17th International Airshow held at Wanaka Airport.

This is an opportunity for you to run a Food or Beverage Stall selling your products to a captive market of around 55,000 people during the three day Airshow period.

Food and Beverage stall numbers are limited so please apply early. Read this information carefully and then fill out the application online.

**Please note:**

- You must fill in the online application form in order for us to consider your application.
- Once confirmed you are required to pay a deposit when we invoice you.
- We have held base stall prices for the last 8 years.
- Beverage stalls selling alcohol will not be able to open until 10am when your licence will start operating.
- Airshow gates open at 7.30am each day.
- No applications will be accepted after 15th March 2022.

Jane Sharman

Warbirds Over Wanaka Assistant Event Manager

Ph: 03 443 8619

Mob: 021 1515 895

[info@warbirdsoverwanaka.co.nz](mailto:info@warbirdsoverwanaka.co.nz)

## 1. Sites

The majority of stalls will be set out in the main foodstall area (near the centre of the flightline) and will be placed at the event manager's discretion. Several additional stalls will be placed by the main gate into the airport and others in the Silver Pass area. Coffee stalls will be spread throughout the Food Stalls. In the main food areas hay bales will be available for the public to sit on and a shade marquee will also be set up.

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## 2. Programme 2022

Thursday 14th April	Set up day 8am – 5pm
Friday 15th April	Airshow Practise Day. All food and beverage stalls will be open to the public. c. 10,000 people expected
Saturday 16th April	Airshow flying programme with all food and beverage stalls open. c. 25,000 people expected
Sunday 17th April	Airshow flying programme with all stalls open. c. 20,000 people expected.

The Airshow gates open at 7.30am each day for the enthusiasts! Food stall holders are expected to be onsite from 8am to 4.30pm over the three days of the Airshow. The official Airshow flying programme runs from 10am to 4pm on the Saturday and Sunday.

Please see [www.warbirdsoverwanaka.com](http://www.warbirdsoverwanaka.com) for more Airshow information as it comes to hand.

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## 3. Food and Beverage stalls are available as follows

- Stalls on bare ground each (3m x 3m) = \$995 + GST      - Stalls on bare ground each (6m x 6m) = \$1,195 + GST

### Important Notes:

- Larger sites will be priced on application.
- You MUST accurately provide measurements of your stall on the form - width x depth including all tow bars, trailers, vehicles that form part of the site.
- If you provide incorrect measurements your stall may be relocated on arrival.
- Maximum stall depth is 6 metres.
- Cars/vehicles used for towing purposes will need to move to the exhibitor car park once set up.
- We are pleased to have a GIS system for Warbirds Over Wanaka 2022, so sites and all facilities will be mapped accurately. Your input of correct measurements is crucial.

Should you require a larger space please indicate this on the application form and we will come back with a price. We will be strict on any trailers or carts taking up more space and reserve the right to invoice you should this be the case, after the Airshow.

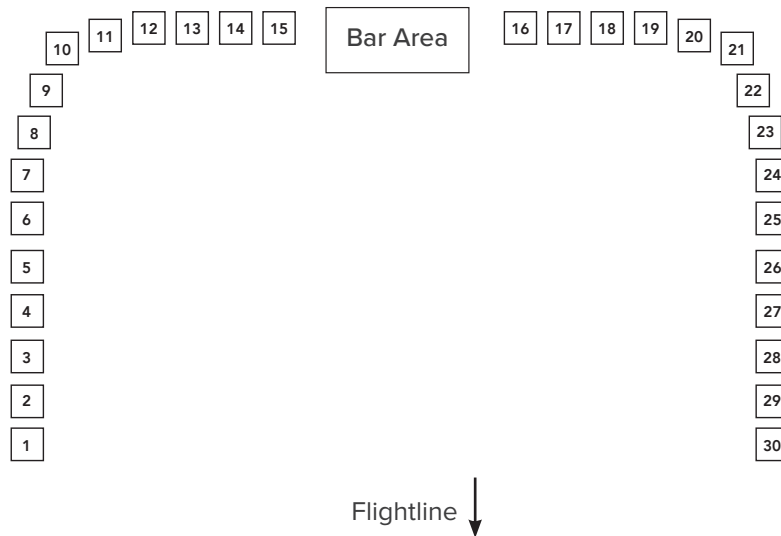
### This price is for operating from Friday 15th April to Sunday 17th April 2022 and includes:

- The food or beverage stall bare site.
- Security of your stall for the three days.
- 3 x 3 day Exhibitor passes for you and your staff (any additional tickets may be purchased via the Warbirds office at a discounted rate).
- A copy of the Airshow programme which includes a listing of your stand location.
- Recycling/collection of all your food, coffee grounds, fats, oils, liquids and packing waste (Wastebusters will contact you prior to the Airshow). Please don't discharge any of these items onto the airfield or we will invoice you for the clean up. NB: You must have your own tanks for grey water collection.
- Car parking for one car in the Exhibitor park.
- Additional potable water if required.

NB: Additional equipment may be ordered on the online form. (marquees, tables, chairs, etc)

Warbirds Over Wanaka will confirm your site as soon as we are able and will advise you before finalising.

#### 4. Food and Beverage Stalls Layout 2022



NB: Each site will be sized as requested. This diagram is representative only and overall layout may be subject to change.

#### 5. Licences

Queenstown Lakes District Council (QLDC) require all vendors serving alcohol to be covered by a Special Licence for the event. Warbirds will be the licensee for the main bar area and will apply for the licence to cover vendors placed here, and will provide the Duty Manager. Drinks will be sold using a token system; customers will purchase tokens when entering the bar and then redeem these for drinks from vendors. Vendors will 'cash in' tokens at the end of each day. Alcoholic beverage vendors will be charged a licensing and handling fee of \$250 + GST in addition to their site fee.

All food vendors will be required to provide a copy of their Food Control Plan or National Programme registration (under the Food Act 2014).

#### 6. Power

- All vendors using power at Warbirds Over Wanaka 2022 must comply with the AS/NZS3000:2007 Electrical Installations Standard and AS/NZS3002:2008 Electrical Installation - Show and Carnivals Standard ([www.standards.co.nz](http://www.standards.co.nz)).
- All vendors will be checked to confirm compliance upon arrival, before they are able to connect to any power source on site. (Electrical Warrant of Fitness, all cables with current test tags).
- Failure to comply with these requirements will result in the vendor being removed from site, until compliance to the above Standards are met. The Warbird's power supplier will charge for servicing equipment at \$90 per hour.

Power will be supplied as follows:

- up to 16 amps, single phase 10 amp plugs - \$150 + GST
- 16 amps or over, to a maximum of 32 amps, single phase - \$280 + GST
- Over 32 amps, up to 48 amps and/or any 3 phase connection up to 48 amps - \$480 + GST

**PLEASE NOTE ALL POWER WILL BE TURNED OFF FROM 6PM EACH DAY – UNLESS YOU HAVE BOOKED OVERNIGHT POWER CONNECTION.** Overnight power connection is available for an extra cost (TBC) and you must book this on the application form or by contacting the Warbirds Office.

## 7. Other information

- You may book in chilled/frozen storage overnight for an additional fee - further details TBA.
- You will have the opportunity to order re-stocking of foodstuffs through our wholesaler each day of the Airshow.
- ATMs will be available at the Airshow for your customers to take out additional cash if needed.
- Should you require potable water refills of water during the Airshow please advise on the online application form.
- Our Health & Safety consultant will be onsite on Thursday to chat with you about safety while at Warbirds Over Wanaka. Please ensure you comply with all aspects of the Health and Safety Act. (Refer to process outlined below). Once we have confirmed your acceptance to Warbirds Over Wanaka you will be provided with details on how to register your H & S information.
- Programme advertising: this is an opportunity to get your name out to Airshow attendees. The printed programme options are on the online form with only digital files accepted and they must be emailed to the Warbirds Over Wanaka office by 13th December 2021. File specs: High resolution pdf, Eps or Jpeg (300dpi), CMYK, all fonts embedded.

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## 8. Health and Safety Process

- Participation as a food/beverage vendor ('Contractor') at Warbirds Over Wanaka is in accordance with compliance under the Health and Safety at Work Act 2015.
- Both Warbirds Over Wanaka and contractors are equally responsible for providing and maintaining a safe work environment for workers and visitors to the site and for ensuring that all parties have taken reasonably practicable steps to prevent harm within the site.
- Contractors registering at Warbirds Over Wanaka will be required to provide sufficient information and documentation to ensure that Warbirds Over Wanaka is satisfied with their health and safety systems in place.
- Failure to provide sufficient information may result in the contractor being denied approval to enter the site.
- This information includes electrical and gas compliance, restriction of vehicle movement on and off the site after designated setup time/before designated breakdown of the site.
- Health and safety information will be requested after Warbirds Over Wanaka has confirmed your application.

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## 9. Warbirds exhibitor's response plan for COVID-19

- Warbirds Over Wanaka Airshow will take place at Easter 2022 in conjunction with COVID-19 Level 1 protocols as laid out by the Ministry of Health, dated 11 June 2020.
- If the COVID -19 Level 1 is moved up to level 2, 3 or 4, or any partial adjustment within Level 1, Warbirds will discuss the impact on the event, however the Airshow will not proceed at alert Level 2 as social distancing is not possible at the Airshow.
- If the decision is made to cancel, Warbirds will advise Exhibitors before the decision is communicated to the public. If the cancellation is pre-Airshow that decision will be advised via our existing extensive communications channels.
- If cancellation is necessary during the Airshow, it will be communicated to you by our Facilitators and via our Health & Safety App.
- Warbirds will provide QR codes for attendees to scan at the entrances and in many areas around the Airshow, to support any contact tracing, if required. Warbirds Exhibitors and staff are expected to scan these each day also.

### GOOD HYGIENE

- Exhibitors should have access to appropriate hand washing facilities with soap and water and the ability to dry their hands thoroughly. You should also provide an alcohol-based hand sanitiser for all staff and customers.
- Indoor and outdoor areas that are regularly accessed by the public must be cleaned with detergent and water daily. Once cleaned, surfaces must be disinfected and dried. You are responsible for cleaning your contact surfaces.
- Appropriate signage will be displayed at food areas and grandstands to remind the public of the need for hygiene.

#### 10. Terms and Conditions for all Food and Beverage Stall holders

- a) All stalls must be set up no later than 5-00pm on Thursday 14th April 2022.
- b) All stalls must operate for the entire three days of the event.
- c) All fees relating to each stall must be paid prior to the event; any unpaid fees will result in your site being cancelled.
- d) Once payment is made each exhibitor will be issued with three 3-day exhibitor passes and one trade vehicle pass. Further tickets may be purchased as required at [www.warbirdsoverwanaka.com](http://www.warbirdsoverwanaka.com) or via the Warbirds office for a discounted rate.
- e) All stalls are responsible for obtaining their own Licences/Permits from Queenstown Lakes District Council for the event.
- f) Security will be on the airfield each night and no camping will be allowed.
- g) Food stalls must have a fire extinguisher at their stall.
- h) All sites must be vacated on Sunday evening 17th April 2022, if you need to store a van or equipment here until Monday morning please advise the Warbirds Over Wanaka office on [info@warbirdsoverwanaka.co.nz](mailto:info@warbirdsoverwanaka.co.nz)
- i) Please note that no trailers or equipment are to be left on your Food Stall site.
- j) Warbirds Over Wanaka reserves the right of acceptance and placement of your stall.
- k) All prices exclude GST.
- l) In the event that Warbirds is cancelled before the event starts, a \$50 administration fee will be deducted from any refund to stall holders.
- m) In the event that the vendor cancels their stall after the 1st March 2022, their deposit is non-refundable.

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PLEASE NOW COMPLETE THE ONLINE FORM